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Commission Minutes August 9, 2016



IOWA TRANSPORTATION COMMISSION Meeting Agenda / Commission Orders

August 9, 2016 Hilton Garden Inn Sioux City Riverfront 1132 Larsen Park Road Sioux City, Iowa 8:00 a.m.

ITEM NUMBER	TITLE	SUBMITTED BY	PAGE
D-2017-10	*Approve Minutes of the July12, 2016 Commission Meeting	Danielle Griggs	3
8:00 a.m.	Commission Comments		
	DOT Comments		
PPM-2017-11	* Administrative Rules – 761 IAC 162 – Surface Transportation Block Grant Program	Stu Anderson	5
PPM-2017-12	 * Fiscal Year 2016 Highway-Railroad Crossing Safety Program – Additional Funding 	Stu Anderson	7
PPM-2017-13	* Fiscal Year 2017 State Aviation Program	Stu Anderson	9
H-2017-14	*Transfer of Jurisdiction of Iowa 934 in Waterloo	Mitch Dillavou	13
PPM-2017-15	* Revitalize Iowa's Sound Economy (RISE) – Rock Rapids	Craig Markley	15
8:15 a.m.	Adjourn		

*Action Item

On Monday, August 8, the Commission and staff will meet informally at 3:00 p.m. at the Hilton Garden Inn Sioux City Riverfront in Sioux City. Transportation-related matters will be discussed but no action will be taken.

Division/Bureau/Office Director's Office Order No. D-2017-10					
Submitted by Danielle Griggs	Phone No.	515-239-1242	Meeting Date	August 9, 2016	
Title Approve Minutes of the July 12, 2016	Commissi	on Meeting			

DISCUSSION/BACKGROUND:

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the minutes of the July 12, 2016 Commission meeting.

			Vote	
		Aye	Nay	Pass
COMMISSION ACTION:	Boswell	Х		
	Fehrman	Х		-
	Huber	Х		
Moved by David Rose Seconded by Kathleen Fehr	rman Miles	Х		
	Putney	Х		
	Rose	Х		
	Yanney	Х		
Division Legal State Director Director				

3

D-2017-10

Commissioner Rose made a motion to approve the minutes as written. Commissioner Fehrman seconded the motion. The motion passed unanimously.

Commission Comments

Commissioner Rose thanked the DOT Staff for the tour.

DOT Comments

No DOT employees presented topics for discussion.

Division/Bureau/Off	ice Planning, Programmi	ing and Modal Division	Order No. PPM-2017-11	
Submitted by Stu	uart Anderson	Phone No. 515-239-1661	Meeting Date August 9, 2016	
Title Admir	nistrative Rules – 761 IAC	C 162, Surface Transportation B	lock Grant Program	

DISCUSSION/BACKGROUND:

The federal Surface Transportation Program was renamed the Surface Transportation Block Grant (STBG) Program under the Fixing America's Surface Transportation (FAST) Act. Because this program is now considered a federal block grant, Iowa Code 8.41 requires these STBG funds to be deposited into a special fund in the state treasury and then appropriated by the general assembly to the department. Therefore, during the past legislative session, 2016 Iowa Acts, Senate File 2320 section 4, amended 2015 Iowa Acts, Chapter 130 to appropriate \$149,300,000 from the special fund in the treasury to the department for federal fiscal year (FFY) 2017. The dollar amount reflects the amount anticipated to be received from the federal government for FFY 2017 for the STBG Program.

Senate File 2320 section 4 requires the department to expend the moneys appropriated as provided in 23 U.S.C. Section 133 and in conformance with rules adopted by the department. The proposed new rule chapter is attached. In order for the department to administer the funds beginning on October 1, 2016, the department will need to use emergency procedures.

In compliance with Iowa Code 17A.4(3)"a," the department will be seeking approval from the Administrative Rules Review Committee to adopt this new chapter using emergency procedures. The department will also simultaneously file a Notice of Intended Action to allow for public comment.

PROPOSAL/ACTION RECOMMENDATION:

Director

It is recommended the Commission approve the attached new rule chapter and for the department to use emergency procedures so the rules are effective on October 1, 2016.

			Vote	
		Aye	Nay	Pass
COMMISSION ACTION:	Boswell	X		
	Fehrman	X		
	Huber	X		
Moved by Kathleen Fehrman Seconded by Charese Yanney	Miles	Х		
·	Putney	Х		
	Rose	Х		
	Yanney	Х		
Division Legal State Director				

CHAPTER 162 SURFACE TRANSPORTATION BLOCK GRANT PROGRAM

761—162.1(86GA,SF2320) Purpose. Federal authorization acts appropriate funds to states to support surface transportation investments. A portion of these funds are provided to the state of Iowa for the Surface Transportation Block Grant Program. The purpose of these rules is to establish requirements for the Surface Transportation Block Grant Program.

761—162.2(86GA,SF2320) Contact information. Information relating to this chapter may be obtained from the Office of Program Management, Iowa Department of Transportation, 800 Lincoln Way, Ames, Iowa, 50010; telephone (515)239-1661.

761—162.3(86GA,SF2320) Source of funds. The Surface Transportation Block Grant Program established in 23 U.S.C. Section 133 provides for the use of federal funds to preserve and improve the condition and performance of any federal-aid highway, bridge or tunnel project on any public road. Surface Transportation Block Grant funds may also be used on pedestrian and bicycle infrastructure and transit capital projects including intercity bus terminals.

761—162.4(86GA,SF2320) Administration of funds. Surface Transportation Block Grant funds are administered by the department and shall be made available for obligation throughout the state on a fair and equitable basis. The department, in consultation with city, county and local planning agency officials, through their representative organizations, shall allocate these funds to Iowa's transportation management areas, metropolitan planning organizations, regional planning affiliations, incorporated cities, counties and the department. Allocation of these funds shall be based upon a distribution methodology approved by the commission. The commission shall review and approve the distribution methodology upon passage of each federal authorization act. Funds allocated to cities and counties to support the Federal-Aid Highway Bridge Program shall be made in accordance with 761— Chapter 161. All allocations of Surface Transportation Block Grant funds shall be made in accordance with Federal Highway Administration's regulations and include the allocations of Surface Transportation Program (STP) Set-Aside for transportation alternatives as established in 23 U.S.C. Section 133(h).

These rules are intended to implement 2016 Iowa Acts, Senate File 2320, section 4.

PPM-2017-11

Stuart Anderson, Program Planning and Modal Division; one of the changes of the FAST Act was to rename the Surface Transportation Program to the Surface Transportation Block Grant Program. As a block grant it now triggers a Code of Iowa requirement for the creation and adoption of administrative rules to guide the use of those federal funds. Therefore, we have drafted a rule to document the current process in existence today; in order to be in place by the beginning of FFY 2017 which would be October 1st of this year. These rules are initially being developed using emergency procedures. Therefore, it is recommended that the Commission approve the new rule chapter that is attached to the Commission Order and for the Department to use those emergency procedures so that the rules are effective on October 1st, 2016.

Commissioner Fehrman made a motion to approve. Commissioner Yanney seconded the motion. Motion passes unanimously.

	Planning, Programming and	Modal D	ivision		
Division/Bureau/Office	Office of Rail Transportation	n		Order No.	PPM-2017-12
Submitted by Stuar	Anderson	Phone No.	515-239-1661	Meeting Da	ate August 9, 2016
Title Fiscal Ye	ar 2016 Highway-Railroad Cr	ossing Sa	ufety Program – A	Additional	Funding

DISCUSSION/BACKGROUND:

The fiscal year (FY) 2016 appropriation for the federal Highway-Railroad Crossing Safety Program resulted in an additional \$2.9 million for the state of Iowa above what was previously programmed by the Commission. The Office of Rail Transportation requests approval for the proposed additional warning device projects in the FY 2016 Highway-Railroad Crossing Safety Program.

A list of the proposed program of additional projects is attached.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the proposed additional warning device projects in the FY 2016 Highway-Railroad Crossing Safety Program as attached.

		Vote	
	Aye	Nay	Pass
COMMISSION ACTION: Boswell	X		
Fehrman	X		
Huber	X		
Moved by Charese Yanney Seconded by David Rose Miles	X		
Putney	X		
Rose	Х		
Yanney	Х		
Division Legal State Director Director		7	



FY 2016 Highway-Railroad Crossing Safety Recommendation – Additional Funding

Recommendations for Highway-Railroad Crossing Safety Projects

Award	County	Highway jurisdiction	Road location	Crossing L.D.	Railroad	Applicant	[ype of improvement	Present warning device
\$200,000 Worth	Worth	Joice	Lake Street	195545T	UP	ПЪ	Signals w/gate arms Crossbucks	Crossbucks
\$180,000 Cedar	Cedar	Cedar county	Baker Avenue	606860X	IAIS	Cedar County	Signals w/gate arms	Signals
\$250,000 Clay	Clay	Clay County	100th Avenue	385737K	DME	Clay County	Signals w/gate arms	Crossbucks
\$180,000	\$180,000 Pocahontas	Gilmore City	SW "C" Avenue	201664U	UP	UP	Signals w/gate arms	Crossbucks
\$180,000 Worth	Worth	Grafton/Worth County	First Street	380038T	DME	Grafton	Signals w/gate arms	Crossbucks
\$190,000	\$190,000 Woodbury	Sioux City	Jackson Street	382039G	BNSF	Sioux City	Signals w/gate arms	Signals
\$185,000	\$185,000 Woodbury	Sioux City	Virginia Street	382038A	BNSF	Sioux City	Signals w/gate arms	Signals
\$180,000 Emmet	Emmet	Emmet County	200th Street	875980D	UP	Emmet County	Signals w/gate arms	Crossbucks
\$200,000	\$200,000 Poweshiek	Grinnell	First Avenue	193101T	UP	Grinnell	Signals w/gate arms	Crossbucks
\$290,000 Webster	Webster	Webster County	320th Street	201761D	UP	UP	Signals w/gate arms	Crossbucks
\$300,000 Wright	Wright	Wright County	255th Street	196717C	UP	UP	Signals w/gate arms	Crossbucks
\$185,000 Madison	Madison	Earlham	Sycamore Street	603359V	IAIS	Earlham	Signals w/gate arms	Crossbucks
\$180,000 Story	Story	Story County	290th Street	876049E	UP	UP	Signals w/gate arms	Crossbucks
\$200,000 Plymouth	Plymouth	Struble	Main Street	097435N	BNSF	BNSF	Signals w/gate arms	Signals

Total \$2,900,000

a The FY 16 appropriation under the FAST Act allocates an additional \$2.9 million in Section 130 Program funding for FY16.

PPM-2017-12

Stuart Anderson, Program Planning and Modal Division; Last month we presented a recommendation to award \$2.9 million for 14 highway railroad warning device projects. This is in addition to projects you already funded for FY 2016 using federal funds from the Section 130 program. The reason there is additional funding this year is because as a result of the FAST Act and subsequent appropriation there was a one-time increase in funding for this fiscal year. Using the current procedures for identifying projects, this recommendation was developed. Therefore it is recommended the Commission approve the proposed addition warning device projects in the FY 2016 Highway-Railroad Crossing Safety Program as attached to the Commission Order.

Commissioner Yanney made a motion to approve. Commissioner Rose seconded the motion. Motion passes unanimously.

	Planning, Programming and	Modal D	ivision		
Division/Bureau/Office	Office of Aviation			Order No.	PPM-2017-13
Submitted by Stuart	Anderson	Phone No.	515-239-1661	Meeting D	Pate August 9, 2016
Title Fiscal Yea	ar 2017 State Aviation Progra	ım			

DISCUSSION/BACKGROUND:

The Office of Aviation requests approval for the fiscal year (FY) 2017 State Aviation Program, including project recommendations for the Commercial Service Vertical Infrastructure, General Aviation Vertical Infrastructure, and the Airport Improvement Program. A copy of the recommended program with project costs is attached.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission approve the FY 2017 State Aviation Program as attached.

		Aye	Vote Nay	Pass
COMMISSION ACTION:	Boswell	v	1 (u)	1 400
	Fehrman	<u> </u>		
	Huber	X		
Moved by David Rose Seconded by Charese Yanney	Miles	X		
	Putney	X		
	Rose	X		
	Yanney	Х		
Division Legal State Director Director Director Director Director	·		9	

FY 2017 State Aviation Program

Airport Improvement Program		4,053,090
Aviation safety Automated weather observation system maintenance and data link, runway marking, immediate safety enhancements, obstruction mitigation, wildlife mitigation, windsocks, education and outreach	465,814	
Aviation planning and development Airport development projects, air service development, statewide planning and research	3,587,276	
Commercial Service Vertical Infrastructure* (CSVI)		1,500,000
General Aviation Vertical Infrastructure* (GAVI)		750,828
Total Aviation Program		6,303,918

Total Aviation Program6,303,918*Due to 2016 legislation, all GAVI funding and \$60,000 of CSVI funding were directed to come out of the StateAviation Fund (Airport Improvement Program - aviation planning and development)

Airport development projects

		rotai project	
Airport	Project	cost	State amount
	South apron grading and paving - phase		
Ankeny Regional Airport	one	525,000	236,250
	Approach paving for hangar		
Cherokee County Regional Airport	construction	159,708	79,854
	Harrison Street security fence		
Davenport Municipal Airport	installation	40,000	20,000
	General aviation roadway connector to		
Des Moines International Airport	apron	184,000	128,800
Forest City Municipal Airport	Install ramp lighting	57,000	45,600
Grinnell Municipal Airport	Fuel system improvement	325,000	260,000
Ida Grove Municipal Airport	Runway rehabilitation	49,000	36,750
Independence Municipal Airport	Taxilane widening	82,035	69,729

Airport development projects	(continued)
	(0011011000)

		iotai project	
Airport	Project	cost	State amount
Iowa City Municipal Airport	Taxilane extension	114,550	80,185
	Hangar and taxiway paving, apron		
Lamoni Municipal Airport	paving, site work	157,000	78,500
	Develop land use plan and zoning		
Lamoni Municipal Airport	regulation	26,000	22,100
	Runway 17/35 reconstruction - design		
Marion Municipal Airport	only	75,000	63,750
Mount Ayr Municipal Airport	Resurface runway 17/35 - overlay	178,200	133,650
Muscatine Municipal Airport	T-hangar design and apron expansion	249,970	212,474
		249,970	212,474
New Hampton Municipal Airport	Rehabilitate airfield pavement	472,374	352,374
Newton Municipal Airport	Relocate and replace fueling system	370,000	296,000
	Approach paving for hangar		
Northeast Iowa Regional Airport	construction	54,000	45,900
	Install 12000 gallon jet A tank and fuel		
Ottumwa Regional Airport	cabinet	286,175	243,248
Sioux County Regional Airport	Fuel facility - design only	359,100	30,000
Sioux County Regional Airport	Terminal area utilities - phase two	63,000	53,550
	Airfield fencing, lighting, and	00,000	55,555
Sioux Gateway Airport	stormwater drainage	400,000	200,000
South Central Regional Airport	Land use plan and height ordinance	23,660	16,562
Southeast Iowa Regional Airport	Airfield electrical improvements	50,000	42,500
The Eastern Iowa Airport	General aviation fuel system	357,100	267,825
Vinton Veterans Municipal Airport	Fuel system improvement	100,000	85,000
	Remove obstructions/runway safety		
Winterset Municipal Airport	area grading	205,500	174,675
	Total	-	\$3,275,276

General Aviation Vertical Infrastructure projects

		Total project	
Airport	Project	cost	State amount
Cherokee County Regional Airport	Eight unit T-hangar	320,292	150,000
Clinton Municipal Airport	Airport fuel system	391,140	141,140
Davenport Municipal Airport	Rehabilitate hangar 8990	65,000	32,500
Denison Municipal Airport	Hangar upgrades	10,000	7,000
George L Scott Municipal Airport	Replace T-hangar roof	27,500	16,500
Iowa City Municipal Airport	North T-hangar restroom	80,125	56,088
Northeast Iowa Regional Airport	Hangar development	300,000	150,000
Sioux County Regional Airport	Terminal building	1,120,000	150,000
	Hangar rehabilitation - replace roof and		
Spencer Municipal Airport	sill; repaint	68,000	47,600
	Total	\$2,382,057	\$750,828

Commercial Service Vertical Infrastructure projects

Airport	Project	Total project cost	Allocated state share
	Fixed-based operator facility		
Des Moines International Airport	construction/relocation	16,471,000	579,267
Des Moines International Airport	T-hangar facilities	3,619,000	
Dubuque Regional Airport	Terminal and storage hangar	8,000,000	105,672
Fort Dodge Regional Airport	Hangar development	100,000	
Fort Dodge Regional Airport	Flight service station reconfiguration	100,000	93,901
Fort Dodge Regional Airport	Rehabilitate Hangar F roofing	22,000	
Mason City Municipal Airport	Replace terminal chiller - phase two	192,500	94,005
Sioux Gateway Airport	Rehabilitate and build hangars	104,244	104,244
Southeast Iowa Regional Airport	Complete hangars and improve terminal area infrastructure	101,000	95,967
The Eastern Iowa Airport	Terminal modernization - phase three	16,330,000	325,246
	General aviation terminal building		
	rehabilitation and Hangar Five		101,699
Waterloo Regional Airport	rehabilitation	104,800	
	Total	\$45,144,544	\$1,500,000

PPM-2017-13

Stuart Anderson, Program Planning and Modal Division; last month we also presented a recommendation for the FY2017 State Aviation Program. This program provides funding totaling approximately \$6.3 million for three separate components, the Commercial Service Vertical Infrastructure; the General Aviation Vertical Infrastructure; and the Airport Improvement Program. It is recommended the Commission approve the FY 2017 Aviation Program for the projects listed on the attachment to the Commission Order.

Commissioner Rose made a motion to approve. Commissioner Yanney seconded the motion. Motion passes unanimously.

Division/Bureau/Office	Highway Division	ivision Order No. H-2017-14			2017-14
Submitted by	Mitch Dillavou	Phone No.	515-239-1124	Meeting Date	August 9, 2016
Title Transfer	of Jurisdiction of Iowa 934 in	Waterloo)		

DISCUSSION/BACKGROUND:

District 2 has negotiated the transfer of jurisdiction of a portion of Iowa 934 to the city of Waterloo. The transfer segment lies within the corporation limits of Waterloo with a total length of 2.83 miles.

The road segment will be transferred in its present condition. The state shall transfer funds to the city in the amount of \$28 million, which represents the estimated costs to perform improvements on the proposed roadway segment.

The proposed payment to the city shall be made in three installments. The first installment of \$18 million will be sent to the city in FY 2017, but no later than 30 days following the execution of the Agreement by all parties hereto, including approval of this commission order. The second installment of \$5 million will be sent to the city in FY 2018, no later than September 30. The final installment of \$5 million will be sent to the city in FY 2019, no later than September 30.

The proposed transfer to the city will take place upon the state's FY 2017 payment to the city and upon written notification by the state to the city of the time and date of official transfer.

The state will prepare and forward a quitclaim deed to the city for the proposed Iowa 934 transfer segment.

PROPOSAL/ACTION RECOMMENDATION:

Director

It is recommended that the Commission approve the transfer of jurisdiction of the portion of Iowa 934 as described above to the city of Waterloo.

			Vote	
		Aye	Nay	Pass
COMMISSION ACTION:	Boswell	Х		
	Fehrman	Х		
	Huber	Х		
Moved by Kathleen Fehrman Seconded by Charese Yanney	Miles	Х		
	Putney	Х		
	Rose	Х		
	Yanney	X		
Division Legal State Director	•			

Transfer of Jurisdiction Location

WATERLOO, IOWA Iowa 934 within the corporation limits of the city of Waterloo, a total length of approximately 2.83 miles.



H-2017-14

Mitch Dillavou, Highway Division Director - District 2 has negotiated transfer of jurisdiction of a portion of Iowa 934 to the city of Waterloo. The transfer segment lies within the corporation limits of Waterloo with a total length of 2.83 miles.

The state shall transfer funds to the city in the amount of \$28 million, in three installments The first installment of \$18 million will be sent to the city in FY 2017; \$5 million will be sent to the city in FY 2018, ; and \$5 million will be sent to the city in FY 2019.

The proposed transfer to the city will take place upon the state's FY 2017 payment to the city as discussed at yesterday's Commission Workshop.

It is recommended that the Commission approve transfer of jurisdiction of a portion of lowa 934 to the city of Waterloo.

Commissioner Fehrman moved, Commissioner Yanney seconded the Commission approve of the transfer of jurisdiction. The motion passed unanimously.

	Planning, Programming and	Modal D	ivision			
Division/Bureau/Office	Office of Systems Planning			Order No.	PPM-2017-15	
Submitted by Craig	Markley	Phone No.	515-239-1027	Meeting D	ate August 9, 2016	
Title Revitalize	e Iowa's Sound Economy (RIS	SE) Appli	ication – Rock Ra	apids		_

DISCUSSION/BACKGROUND:

The city of Rock Rapids submitted a RISE Immediate Opportunity application requesting a grant to assist in paving of approximately 360 feet of Forster Court located on the northeast side of town. This project is anticipated to be completed by June 2017.

Because this project will provide improved access to more than 3 acres for industrial purposes and to maximize RISE support for this project, staff evaluated the application as a RISE Local Development project.

The evaluation and rating for the project will be discussed.

PROPOSAL/ACTION RECOMMENDATION:

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, reclassify the project as a RISE Local Development project in the February 2016 round of applications and award a RISE grant of \$85,275 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

							Aye	Vote Nay	Pass
COMMISSIC	ON ACTION:					Boswell	Х		
						Fehrman	Х		
	_				_	Huber	Х		
Moved by	David Rose	Secon	nded by	Kathleen F	ehrman	Miles	Х		
						Putney	Х		
						Rose	Х		
						Yanney	Х		
Division Director		Legal	St	ate Director				15	

PPM-2017-15

Craig Markley, Office of Systems Planning; Today we have one RISE project for your review this morning from the city of Rock Rapids.

The city submitted an Immediate Opportunity RISE funding request to pave approximately 360 feet of Forster Court located on the northeast side of town.

Because this project will provide improved access to more than three acres for industrial purposes and to maximize RISE support for this project, staff evaluated the application as a RISE Local Development project.

Under our RISE Local Development criteria, the project scores 56 points. The total estimated cost of the project is \$170,550. The city is requesting a RISE grant of \$85,275 and will be providing 50 percent in local match.

It is recommended the Commission, based on the capital investment commitment and potential for future job creation, reclassify the project as a RISE Local Development project in the February 2016 round of applications and award a RISE grant of \$85,275 or up to 50 percent of the total RISE-eligible project cost, whichever is less, from the city share of the RISE Fund.

RISE LOCAL DEVELOPMENT FUNDING February 2016 SUMMARY

Multiyear?: No Multijurisdiction?: No

ROAD PROJECT LOCATION AND DESCRIPTION: Pave approximately 360 feet of Forster Court located on the northeast side of town

Rock Rapids

Applicant:

ASSOCIATED ECONOMIC DEVELOPMENT: This project will provide access to more than three acres for industrial development.

PROJECT FINANCING: Roadway Project Cost:		\$170,550		Local Match (Total):	\$85,275
RISE (Total):		\$85,275		Up-Front:	\$85,275
Grant:		\$85,275		NPV of Loan Repayment:	0
Loan:		0		Effective Match Percent:	50
Loan Terms:	Yrs.	0			
	Int.:	0	%	Up-front Participation Sources:	
				Private:	
				Public:	\$85,275
				Local Match (Total):	\$85,275

PROJECT EVALUATION:	
Development Potential (35):	30
Economic Impact and Cost Effect. (20):	7
Local Commit. and Initiative (35):	16
Transportation Need (4):	1
Local Economic Need (6):	2

Total Rating: 56

4 Jobs:

STAFF RECOMMENDATION:

Award a grant of \$85,275 or up to 50 percent of the RISE-eligible project cost, whichever is less. Funding will come from the city share of the RISE Fund.

